Healing Arts Institute of South Florida International, Inc.

Program Enrollment Agreement

Contact: Admissions Office
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Healing Arts Institute

Mission:

Healing Arts Institute is a private, not-for-profit institution, with the mission to offer an affordable degree that is flexible for working professionals. To produce culturally competent Certified and Doctor of Philosophy (Ph.D.) professionals to better serve the community by providing on-campus educational opportunities and accessible distance learning to foster academic excellence, intellectual inquiry, leadership, research, and commitment to community through engagement of students and faculty members in a dynamic, life-long learning environment.

Purpose of the Institution:

"Sexology" is the study of sex or of the interaction of the sexes, especially among human beings. "Clinical" is relating to or based on work done with real clients. Therefore, the objective of this program is to educate and prepare healthcare providers with the knowledge and skills needed to incorporate clinical sexology into their practices. "Healthcare" encompasses the fields to include but not limited to psychotherapy, psychology, medicine, ministerial service, education, family therapy, mental health counselors, social workers, coaching, and other human service professions.

Degrees Awarded

Upon completion of the required courses of study, Healing Arts Institute students will be awarded degrees and or certificates in the following areas of study: Master of Science in Marriage and Family Therapy (M.S. MFT); Certification in Clinical Sexology; Doctorate of Marriage and Family Therapy (DMFT); and Doctor of Philosophy (Ph.D.) of Clinical Sexology.

To be awarded degrees or certificate in the respective fields, students must complete the following hours of study:

1. Marriage and Family Therapy Master of Science degree, (60) credit-hours
2. Certificate in Clinical Sexology (48) credit-hours
3. Doctorate of Marriage and Family Therapy (96) credits-hours
4. Doctor of Philosophy (Ph.D.) Clinical Sexology (96) credit-hours.

Degrees awarded by Healing Arts Institute are in accordance with the Commission for Independent Education, Florida Department of Education.

Additional Information regarding Healing Arts Institute may be obtained by contacting the Commission for Independent Education, Department of Education, 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400, toll-free telephone number (888) 224-6684.

Eligible Practice as an MFT

Healing Arts University's Master of Science in Marriage and Family Therapy (MSMFT) prepares student with the qualifying coursework to begin the licensure process in accordance to the state of Florida Statue Chapters 490 (Psychological Services) and 491 (Clinical, Counseling, and Psychotherapy Services) under 64B4-7.004,
*Students licensed outside the state of Florida, should contact their state licensure board to verify what constitutes the eligibility for MFT practice within their state of residence.
*Healing Arts does not have any affiliation or articulation with other certifying bodies.

Eligible Practice as a Clinical Sexologist

Graduates of the certificate program and doctorate program at Healing Arts Institute aligns the curricula to be eligible to practice as a Sex Therapist in accordance to Florida State Statue Chapters 490 (Psychological Services) and 491 (Clinical, Counseling, and Psychotherapy Services) under 64B4-7.004 (Use of the Title "Sex Therapist").
*Students licensed outside the state of Florida, should contact their state licensure board to verify what constitutes the eligibility to practice as a sex therapist within their state and individual licensure.
For additional certification, students are encouraged to identify and seek certification as a sex therapist from an additional certification program which specializes in Clinical Sexology. Some examples include, but are not limited to, The American Board of Sexology (ABS), The Society for the Advancement of Sexual Health (SASH) and The American Association of Sexuality Educators, Counselors and Therapists (AASECT).

*HEALING ARTS does not have any affiliation or articulation with these certifying bodies.

Admissions Policy

Master of Science in Marriage and Family Therapy Program

1. An undergraduate degree awarded in the United States or the equivalent as applicable for international students in a healthcare service, medical, or mental health field from an accredited college or university.
2. GPA of 3.0 or higher for the last sixty (60) credits earned.
3. The English Proficiency Exam (as applicable). See the international student section for more information. The English Proficiency Exam is waived if prospective student completed a degree in

Clinical Sexology Certificate Program

1. Graduate degree of master or doctorate (or United States equivalent, if applicable for international students) in a healthcare service, medical, or mental health field from an accredited college or university.
2. GPA of 3.0 or higher from last obtained degree or cumulative 3.0 GPA for the last sixty (60) credits earned.
3. Professional Licensure (including Registered Intern status- substitute title as determined by individual state and/or license)

4.

OR
Certification (or United States equivalent, if applicable for international students) in a healthcare service, medical, or mental health field as approved by the state(s)

English Proficiency Exam (if applicable) (see the international student section for more information). English Proficiency Exam is waived if prospective student completed a degree in the United States

Doctoral Programs

1. Graduate degree of master or doctorate (or United States equivalent, if applicable for international students) in a healthcare service, medical, or mental health field from an accredited college or university.
2. GPA of 3.0 or higher from last obtained degree or cumulative 3.0 GPA for the last sixty (60) credits earned.
3. Professional Licensure (including Registered Intern status- substitute title as determined by individual state and/or license) Certification (or United States equivalent, if applicable for international students) of in a healthcare service, medical, or mental health field as approved by the state(s)
4. The English Proficiency Exam (as applicable). See the international student section for more information. The English Proficiency Exam is waived if prospective student completed a degree in the United States.
5. Completion of a Research Methods and/or Statistics Class with a "B" or higher (or United States equivalent, if applicable for international students). Additional research class(es) may be substituted at the pronouncement of HEALING ARTS during the admission process.

Upon Acceptance

The student will submit the completed application with all application documents for the application to be considered a *complete application packet*. Upon receipt of the non-refundable application processing fee by Healing Arts Institute, the application packet will go for review. The Admissions Committee considers all applicants for admission based on their academic record, personal and professional accomplishments, motivation, talents, recommendations, personal statement, and test results, as applicable. All required application documents must be submitted to the Office of Admissions before application packet will go to the Committee for review. Based on the application packet, the Committee will determine whether to call the prospective student for an interview. All documents become the sole property of HAI and cannot be forwarded to another institution or returned to the applicant.

Once the application packet is submitted, all application packets will be reviewed by the Committee. All programs require a face-to-face interview with the Committee. The applicant will respond to interview questions regarding past training, clinical experience, how the degree will be used, and any other information relevant to the applicant's ability to successfully complete the program. If any Committee member deems an applicant to not meet admission requirements or goodness of fit into the program, they will submit their rationale in writing to be added to the prospective student's record. The Committee will make a recommendation of acceptance or denial. The applicant will be notified in writing not to exceed thirty (30) days of the application packet completion, as to their acceptance or denial. If the Committee decides that an applicant does not meet requirements, and has a correctable reason, the applicant will be given the opportunity to correct their application and resubmit with an answer of decision to not exceed 30 days from the date of application correction. If

the decision is made to not admit the applicant at this time, the applicant will be informed in writing of the decision. The applicant will be eligible to reapply in six (6) months provided the reasons for non-acceptance are reversible. Each application will result in a non-refundable application processing fee. No waiver or credit will be applied for previous submitted applications to be used on current applications.

Upon submission of initial application packet, HAI will further assess a student's ability to successfully complete the course of study by conducting an interview. Interviews are required to be conducted face-to-face, in person at HAI's campus in Fort Lauderdale, Florida. If the applicant is accepted into Healing Arts Institute, they will need to complete the Enrollment Agreement. This would need to be returned to the Office of Admissions before student can enroll/register in classes.

Students are required to register for classes for the start of the following term after acceptance into the program. Failure to register for classes results in one (1) automatic deferral of classes to the next term. If students do not register for classes after the first automatic deferral, students will not be eligible to register for classes until they meet with the Admissions staff to devise a plan of action. If student does not enroll in courses after acceptance, they have six (6) months to register for classes. Failure to register for classes before the six (6) month time requirement, nulls student's acceptance into the program. As a result of having a nulled acceptance, and applicant is still interested in attending HAI, they would need to submit another application, non-refundable application fee, along with a re-admit fee, and a review of application documents to be considered as a readmit student into the program. If a denial of acceptance is determined for the applicant, they may reapply after six (6) months. Reapplying will result in another non-refundable application fee, and a re-admit fee. Other documentation of the application will be evaluated, and it will be determined what, if anything, needs to be resubmitted.

Admissions Committee

The Admissions Committee will include, but not limited to, the Program Director (hereinafter referred to as the "Director") and the Dean of Students.

Program Information

Time Requirements

The Master of Science in Family Therapy degree: program requires 60 hours of graduate coursework and clinical practica. Training is concentrated on brief, interactional models of family therapy, preparing our graduates to practice in a time-sensitive, cost-effective manner. The program fulfills the academic requirements for state licensure in Florida and for clinical membership in the American Association for Marriage and Family Therapy; additional post-master's clinical experience is required for both credentials.

The Marriage and Family Therapy Doctorate Program: requires ninety-six (96) credits practice-based therapeutic program devoted to the advancement of the family therapy clinician. The program's primary focus is training astute mental health practitioners in the following areas: Advance therapeutic skills, therapeutic innovation, business (private) best practices, clinical practice research, etc. Inclusive practice undergirds the full scope of the program, as the DMFT program seeks to revolutionize the therapeutic practitioner in the 21st Century and beyond.

Certificate in Clinical Sexology: Clinical Sexology certificate program consists of forty-eight (48) credits. This certificate program consists of Clinical Sexology course work and one externship. At the start of the program, students will decide to attend full or part time. Based on the student's decision, a full or part time program degree will be provided for the students to follow. Along with a degree program, students will acknowledge receipt of catalog containing all curriculum descriptions. At the beginning of each class a syllabus will be provided. Before the start of the first class(es), students will be required to become and show proof- at a minimum- a liability insurance from an organization or agency to practice as a Student Member (higher level of membership if applicable, based on the student's status). Examples include American Psychological Association (APA), American Association for Marriage and Family Therapist (AAMFT), American Mental Health Counselors Association (AMHCA), or AASECT.

The Certificate program can be completed in twelve (12) months full-time (eight (8) classes per trimester) or twenty-four (24) months part time (four (4) classes per trimester). Certificate completion should not exceed thirty-six (36) months. Failure to complete the Certificate program requirements will result in being dropped from the program. Enrollment is prior to the beginning of each term. Currently, HAI does not offer specialized concentrations.

Doctor of Philosophy in Clinical Sexology: The Clinical Sexology Ph.D. consists of ninety-six (96) credits. At the start of the program, students will decide to attend full or part time. Based on the student's decision, a full or part time program degree will be provided for the students to follow. Along with a degree program, students will acknowledge receipt of catalog containing all curriculum descriptions. At the beginning of each class a syllabus will be provided. Before the start of the first class(es), students will be required to become and show proof- at a minimum- a liability insurance from an organization or agency to practice as a Student Member (higher level of membership if applicable, based on the student's status). Examples include American Psychological Association (APA), American Association for Marriage and Family Therapist (AAMFT), American Mental Health Counselors Association (AMHCA), or AASECT.

It can be completed within twenty-four (24) months as a full-time student (eight (8) classes per trimester and one (1) year for dissertation) or forty-eight (48) months as a part-time student (four (4) classes per trimester and one (1) year for dissertation). On average it takes students an additional one – two (1-2) years after completing their Clinical Sexology classwork to complete their Dissertation or Doctoral Project, which is worth fifteen (15) credits (three (3) credits per course for a total of five (5) courses). While completing the dissertation or doctoral project, student must be enrolled each course for dissertation credits. After the required 15 credits, students will need to register for dissertation/doctoral project class at one (1) credit each term until student completes the degree. Failure to maintain class enrollment each term throughout entire program and until dissertation or doctoral project is complete will result in being dropped from the program. Degree completion is to not exceed seven (7) years. Failure to complete their degree in the required time will result in students being dropped from the program. Enrollment is prior to the beginning of each term. Currently, HAI does not offer specialized concentrations.

Additional Information regarding Healing Arts Institute of Clinical Sexology may be obtained by contacting the Commission for Independent Education, Department of Education, 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400, toll-free telephone number (888) 224-6684.

Program Fee Schedule 2024-2025

Healing Arts Institute does not charge tuition and fees based on In-State or Out Of-State cost. As a result, HAI has a flat rate of cost for tuition and fees. The tuition and fees are succeeding. Healing Arts Institute does not offer general tuition discounts or fee waivers except for institutionally approved employee/staff tuition benefits or other discounts expressly authorized in writing by the Institute

Total Master of Science Programs Tuition

The Master of Science degree in Marriage and Family Therapy cost is as follows: 60 credit hours at $200 (USD) per credit hour. Total Tuition Cost: $12,000.00 (USD)

Total Doctorate Programs Tuition

The Marriage and Family Therapy Doctorate and Clinical Sexology Doctorate cost is as follows: 96 credit hours at $200 (USD) per credit hour. Total Tuition Cost: $19,200.00 (USD)

Total Certificate Program Tuition

The Certificate in Clinical Sexology cost is as follows: 48 credit hours at $200 (USD) per credit hour. Total Tuition Cost: $9,600.00 (USD)

Administrative Fees and Costs

Books and course materials are purchased independently by the student and are not included in the Tuition/Fee schedules printed here.

The current fee schedule is as follows:

Registration Fee (one-time):	$100.00	(non-refundable)
Transcript Request Fee:	$ 10.00	(non-refundable)
Administrative Fee:	$100.00	(non-refundable)
Re-Entry Fee:	$ 50.00	(non-refundable)
Textbooks and Supplies:	$600.00	(approximate – Not paid to school)

TERMS OF PAYMENT OF TUITION AND FEES

The following payment options are available for all students:

1. Students may choose to pay for the entire program in full at any time. However, there is no reduction in fees based on prepayment. HAI reserves the right to increase the cost per credit, registration fee, and/or education fees on an annual basis.

2. Students may negotiate, at the time of registration, a weekly, monthly, or quarterly payment plan. The balance may be paid in full at any time

CANCELLATION AND REFUND POLICY

Healing Arts has open enrollment, so a student's start date will be based on the first class that student

attends.

Cancellation can be made in writing, by electronic mail with return receipt, by Certified Mail or by institution termination. Withdraw from the program prior to taking any classes will be refunded in full, notice must be received the day before class starts.

*Refunds will be made within 30 days of termination of students' enrollment or receipt of Cancellation Notice from student.

1. All classes have credits assigned to them and tuition for each credit is $200. Once a student has begun classes, refunds or tuition owed will be calculated based on classes attended. Cancellation after attendance has begun, through 20% completion of the term, will result in a Pro Rata refund computed on the number of hours completed to the total term hours.
2. Cancellation after completing more than 20% of the term will result in no refund.
3. A student's drop/add period will be calculated based on date of enrollment. Students will have seven (7) days from signing the application to withdraw from the program without the 5% administrative fee or any penalty.
4. Textbooks are not purchased from Healing Arts and are therefore the property of the student. Students must refer to the purchaser of books for their individual refund policies.
5. If a student is terminated, the Cancellation and Refund Policy will be applied. Students may be terminated from the program by the Healing Arts Board for just cause as described under the Student's Responsibility section. Refunds in this case will be the same as student withdrawals.
6. The $100 application fee will not be refunded if the school does not accept the applicant.
7. Termination Date: In calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation unless earlier written notice is received.
8. Students are encouraged to notify Healing Arts prior to the start of their program segment should they need to take an academic interruption during the program. All schedule changes must occur no later than the end of the first week of the start date to not incur all segment charges.
9. The withdrawal date used for refund calculations shall be the student's last date of documented attendance, unless earlier written notice of withdrawal is received by the institution.
10. Students requesting an approved academic interruption or leave of absence must notify the institution in writing before the interruption begins. Tuition adjustments, if any, will be determined in accordance with this Cancellation and Refund Policy and institutional leave procedures.

Audit Class: Healing Arts Institute offers an option to audit courses to students and staff.

Attendance Policy

Class Attendance Requirements

Healing Arts Institute operates on a compressed time period for each term. To ensure students meet all state requirements for instruction, students are required to attend all classes to obtain credit. If a student needs to be absent from a class, prior authorization needs to be obtained from the professor in writing. Faculty have the approval to make decisions regarding counting an absence as an excused absence. If approved to be an excused absence student will be required to make up any work missed during the absence. Additional work may be assigned to cover missed class activities to include lectures, discussions, guest speakers to name a few. If a student is more than thirty (30) minutes late to class, student will be marked as absent. This absence will count as an unexcused absence. As a result, of two unexcused absences from a class will result in being dropped from the class. If students are dropped from class(es) by HAI, refund of monies for class(es) are determined in accordance to the drop/add percentages found in the academic calendar. Dropped student will receive an Unsatisfactory (U) for a grade.

Students may not record any classes using any recording devices without the written permission of the Director. This includes phones, tablets, cameras, or other recording devices. It is possible that in the event of a student with a disability needing to record using specialized equipment that permission to record will be granted. Students may take written notes during class.

Program Format

Definition of Credit Hours

Healing Arts Institute offers trimester credit hours under a compressed time period. This compressed time period is referred to as a 3 *credits per course,* which consist of sixteen (16) hours of instruction for each individual course. The definitions of credit hour and compressed time period, as defined by Florida Department of Education, follows. One (1) credit hour cost = $200.00

“Trimester Credit Hour” means either: (a) A unit consisting of a minimum of fifteen hours of instruction appropriate to the level of credential sought, during a semester, plus a reasonable period of time outside of instruction which the institution requires a student to devote to preparation for learning experiences, such as preparation for instruction, study of course material, or completion of educational projects; or (b) Planned learning experiences equivalent to the learning and preparation described in paragraph 6E-1.003(55)(a), F.A.C., above, as determined by duly qualified instructors responsible for evaluating learning outcomes for the award of credits.

“Compressed Time Period” means delivery of required contact clock hours or credit hours in a significantly shorter period than those described in the definitions of “Semester”.

Both program credit hours satisfy the Florida law requirement 120 hours of approved education: Rule Chapter 64B4-6 to become a Florida State Certified Clinical Sexologist/ Sex Therapist.

Degrees Awarded

Upon completion of the required courses of study, Healing Arts Institute students will be awarded degrees and or certificates in the following (4) areas of study:

1. Master of Science in Marriage and Family Therapy (M.S. MFT): (60) credit-hours. (Offered Online and on Campus)
2. Certification in Clinical Sexology: (48) credit-hours. (Offered Online and on Campus)
3. Doctorate of Marriage and Family Therapy (DMFT): (96) credits-hours. (Offered Online and on Campus)
4. Doctor of Philosophy (Ph.D.) of Clinical Sexology: (96) credit-hours. (Offered On Campus Only)

The Doctor of Philosophy degree, commonly abbreviated Ph.D., is not offered or awarded through distance or nontraditional learning and is only offered on campus at Healing Arts Institute.

Degrees awarded by Healing Arts Institute are in accordance with the Commission for Independent Education, Florida Department of Education.

Additional Information regarding Healing Arts Institute may be obtained by contacting the Commission for Independent Education, Department of Education, 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400, toll-free telephone number (888) 224-6684.

Online Format

Online delivery is carried out the three different ways.

Synchronously: Student join the faculty in Zoom. Faculty can view learners, and both can ask questions.
Asynchronously: Students can also send in questions or requests via email and CANVAS. Faculty will get back to you within 24 hours (though likely sooner).
Platforms to be used: CANVAS— a distance educational platform, zoom for directed (face-to-face engagement); LIRN via online delivery for books and articles.

Campus Based Class Logistics

Campus based programming format is available for all degree plans: certificate, Master of Science, and doctoral studies. Classes are designed with the working student in mind. Classes are offered online and on campus on Weekdays 6:00 p.m. – 9:00 p.m., Saturdays and Sundays from 9:00 a.m.-5:00 p.m. EST.

Synchronously: Students join the faculty in Zoom, which allows for teaching-learning interaction.

Asynchronously: Students submit work, papers and questions or requests via email and CANVAS. Faculty will respond within 24 hours (though likely sooner).

Electronic Platforms: CANVAS— a distance educational platform for course work, zoom for directed (face-to-face engagement); LIRN via online delivery for books and articles.

Platforms to be used: CANVAS and Zoom

☒ Hybrid

☐ 100% Online

☒ Synchronous ☒ Asynchronous

Residential Institute: RIs will be determined by the program office and available on the academic calendar. RI was designed to help students build a learning community and establish network and connections amongst their colleagues. During the RIs, students participate in experiential exercises, role-plays, group simulations, guest speaker presentations, panel discussions, career development seminars, poster presentations, social events, to name a few. There is also time allotted for degree plan advising and library research skills training.

Failure to attend RI from the Office of Admissions will result in the reduction of a student's final grade by one letter grade. Online media and interactive methods are used throughout the instructional sequence, such as Canvas, distance library services, electronic library, plus a range of online activities that facilitate frequent student to faculty, and student to student interaction. Online activities include real-time and/or synchronized forums using threaded discussion boards, chat rooms, email, and electronic classroom sessions. Healing Arts Institute offers an extensive distance and electronic library services. For more information, visit Healing Arts Institute's student resources page at www.healingartssfl.org.

*Student is responsible for any fees and cost endured for the required in person events, listed in this catalog.

Class start and end dates

Academic Event	Date
Fall Enrollment Period Opens	**July 1, 2026**
Fall Registration Deadline	August 15, 2026
New Student Orientation	August 20, 2026
Trimester A Begins	**August 24, 2026**
Last Day Add/Drop Courses	August 31, 2026
Labor Day Holiday	September 7, 2026
Mid-Term Evaluations	October 5–9, 2026
Last Day to Withdraw	October 30, 2026
Trimester A Ends	November 13, 2026
Academic Event	**Date**
Winter Registration Deadline	**November 20, 2026**
Trimester B Begins	November 30, 2026
Winter Break	December 21, 2026 – January 1, 2027

Mid-Term Evaluations	January 11–15, 2027
Last Day to Withdraw	February 5, 2027
Trimester B Ends	February 19, 2027

Academic Event	**Date**
Spring Registration Deadline	**February 26, 2027**
Trimester C Begins	March 1, 2027
Mid-Term Evaluations	April 5–9, 2027
Last Day to Withdraw	April 30, 2027
Trimester C Ends	May 14, 2027

Academic Event	**Date**
Summer Registration Deadline	**May 21, 2027**
Trimester D Begins	May 24, 2027
Memorial Day Holiday	May 31, 2027
Mid-Term Evaluations	June 28 – July 2, 2027
Last Day to Withdraw	July 23, 2027
Trimester D Ends	August 6, 2027

Academic Event	**Date**
Fall Registration Deadline	**August 13, 2027**
Trimester E Begins	August 16, 2027
Labor Day Holiday	September 6, 2027
Mid-Term Evaluations	September 20–24, 2027
Last Day to Withdraw	October 15, 2027
Trimester E Ends	October 29, 2027

Academic Event	**Date**
Winter Registration Deadline	**November 5, 2027**
Trimester F Begins	November 8, 2027
Thanksgiving Break	November 25–26, 2027
Winter Break	December 20–31, 2027
Comprehensive Examination Period	January 3–7, 2028
Program Completion Requirements Due	January 14, 2028
Trimester F Ends	January 21, 2028
Graduation Clearance Review	**January 24–28, 2028**
Graduation	**February 4, 2028**

FAMILY THERAPY MASTER OF SCIENCE PROGRAM				
Course Number	Course Title	Clock Hours	Credit Hours	
MAMFT 4210	Introduction to Systems Theory (CORE-1)		3	

MAMFT 4220	Marital and Family Therapy: Personality Theory and Techniques (CORE-2)		3	
MAMFT 4230	Theories of Marital and Family Therapy (CORE-3)		3	
MAMFT 4240	Diversity, Inclusion Theory and Practice (3 credits) (CORE-4)		3	
MAMFT 4310	Legal, Ethical, and Professional Issues in Marriage and Family Therapy		3	
MAMFT 4320	Research in Marriage and Family Therapy		3	
MAMFT 4330, 4331	Internal Practicum (IP) I-II		6	
MAMFT 4340	Group Psychotherapy		3	
MAMFT 4350	Substance Abuse/Addictions and Critical Issues in Systems Theory		3	
MAMFT 4360	Clinical Practice in Marital & Family Therapy		3	
MAMFT 5300, 5301	External Practicum I-II		6	
MAMFT 5310	Assessment in Marital and Family Therapy		3	
MAMFT 5320	Human Development Throughout the Lifecycle		3	
MAMFT 5330	Psychopathology & Theories of Personality		3	
MAMFT 5340	Couples Therapy: Theory and Application		3	
MAMFT 5340	MAMFT Professional Practice & Human Sexuality and Gender		6	
MAMFT 5400	Program Comprehensive Exam		3	
		TOTAL	60	

FAMILY THERAPY DOCTORATE PROGRAM				
Course Number	Course Title	Credit Hours	Offering	Instructor
DMFT 3010	Doctoral Seminar I	1	Open Availability	Dr. Harris Dr. Schooley
DMFT 3020	Doctoral Seminar II	1	Open Availability	Dr. Harris Dr. Schooley
DMFT 3030	Doctoral Seminar III	1	Open Availability	Dr. Harris Dr. Schooley
DMFT 3040	Academic Writing	3	Open Availability	Dr. Harris Dr. Schooley
DMFT 3050	Intro System Theory	3	Open Availability	Dr. Harris Dr. Schooley
DMFT 3060	Systemic Family Therapy 1	3		

			Open Availability	Dr. Harris Dr. Schooley
DMFT 3070	Systemic Family Therapy II	3	Open Availability	Dr. Harris Dr. Schooley
DMFT 3080	Systemic Family Therapy III	3	Open Availability	Dr. Harris Dr. Schooley
DMFT 3090	Systemic Family Therapy IV	3	Open Availability	Dr. Harris Dr. Schooley
DMFT 3010	Crisis Management	3	Open Availability	Dr. Harris Dr. Schooley
DMFT 3011	The business of private practice	3	Open Availability	Dr. Harris Dr. Schooley
DMFT 8121, 8122, 8123	Internal Practica (I-III)	9	Open Availability	Dr. Harris Dr. Schooley
DMFT 8129, 8130	Clinical Practicum	6	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 8131; 8132	External Practica	6	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 8141;	Supervision Practicum	3	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 8150	Supervision in MFT	3	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 8160	Research Quantitative	3	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 9170	Qualitative (Action Research)	3	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 3190. 3191, 3192	Independent Studies I-III	9	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 5200	Internship 1	3	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 6210	Externship 1	3	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 6220	Externship 2	3	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 3230	Clinical Supervision	3	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 4240	Comprehensive Exam	3	Open Availability	Dr. Carter Dr. Harris Dr. Schooley
DMFT 9253, 9254,	Research Capstone Project	9	All course	Dr. Carter

			work	Dr. Harris
9255			completed	Dr. Schooley
	Total	**96**		

Clinical Sexology Programs

Certificate = CCS
Doctorate = CPS

Course Code	Course Title	When Offered
	Trimester A	
CPS / CCS 701	Sexual and Reproductive Anatomy and Physiology	Open Availability
CPS / CCS 702	Developmental sexuality	Open Availability
CPS / CCS 703	Socio-cultural factors in sexual values and behavior	Open Availability
CPS / CCS 704	Gender-identity	Open Availability
CPS / CCS 705	Diagnosis of Sexual Dysfunctions and Disorders	Open Availability
CPS / CCS 706	Medical factors related to sexuality and sexual functioning	Open Availability
CPS / CCS 707	Treatment of Sexual Dysfunctions and Disorders	Open Availability
CPS / CCS 708	Sexually Transmitted Infections	Open Availability
	Trimester B	
CPS / CCS 709	Victims and Victimology	Open Availability
CPS / CCS 710	Research on sexual dysfunctions, disorders and deviancy	Open Availability
CPS / CCS 711	Group therapy in treatment of sexual dysfunctions, disorders, and deviancy	Open Availability
CPS / CCS 712	Legal Ethical and Forensic Issues in Sex Therapy	Open Availability
CPS / CCS 713	Forensic Sexology, Sexology of the Law	Open

		Availability
CPS / CCS 714	Treatment of Sexual Offender Treatment & Juvenile Sexual Offenders	Open Availability
CPS / CCS 715	Interaction between sexuality and dynamics of interpersonal and family relationships	Open Availability
CPS 716	Risk Assessment with Sex Offenders	Open Availability
	Trimester C	
CPS 717	Alternative Lifestyles	Open Availability
CPS 718	Sexuality and Disability	Open Availability
CPS 719	Sexual Abuse Treatment	Open Availability
CPS 720	Sexuality and Substance Abuse	Open Availability
CPS 721	Sexual Pharmacology	Open Availability
CPS 722	Pornography and Media Addiction	Open Availability
CPS 723	Sex and Religion	Open Availability
CPS/CCS 401	Comprehensive Exam	Open Availability
CPS 501	Internship 1	Open Availability
CPS 601	Externship 1	Open Availability
CPS 603	Externship 2	Open Availability
CPS / CCS 801	Clinical Supervision	Open Availability

Additional Information

Transferability of Credits

Certificate Program: Healing Arts Institute does not accept transfer of credits towards the completion of the certificate program.

Master and Doctorate Programs: Units or credits may be earned at and transferred from other postsecondary institutions, when congruent and applicable to the Healing Arts Institute Doctor of Philosophy (Ph.D.) program. Transfer of credits will be validated and confirmed by HAI after acceptance into the program. Such institutions include but are not limited to colleges and universities; institutions approved to offer post-graduate continuing education in sex therapy and sexology; or institutions approved to offer post- graduate continuing education in one of the HAI specialty areas. Coursework must be comparable to the HAI curriculum. All credits will be reviewed by the Admissions Office and approved or excluded in part or in total. Credits will only be considered for transfer if they were completed five (5) years or less. Credits completed over five (5) years will not be considered for transfer credit.

Upon acceptance into HAI, student is eligible to apply for transfer of credits. The student will work with the Office of Admissions, submitting the transfer of credit form(s) along with the syllabus/syllabi for the credits transfer. The maximum number of transferable credits accepted from other institutions may not exceed twenty-four (24) credits. Transfer of credit form is available on HAI student resources page (www.healingartssfl.org).

Transferability of Healing Arts Institute credit(s) ***to*** another institution is at the discretion of the accepting institution, and it is the student's responsibility to confirm whether credits will be accepted by other institutions.

Student Services

The Director, Administrators, and Instructors are all available via email and telephone for all student services. The faculty and staff of HAI have up to a seventy-two (72) hour time to return all phone calls and email communications within normal business hours.

Academic Advisement

Dr. Carter – Program Director, Dr. Harris – Dean of Students, and Ms. Williams – Admissions Office, are trained in Admissions. They will provide academic advisement for prospective and current students. Current Ph.D. students will seek consultation on dissertation topics from doctorate level faculty and/or board members. Doctorate level faculty and/or board members will provide advisement based on their own areas of concentration. If students need to change their designated program or degree plan(s), they should contact the Office of Admissions to assist with plan changes.

*Reminder changes in program/degree plans could result in delaying the completion of the

program/degree. Students and Office of Admissions will work together to devise a program/degree plan which works for the student, while adhering to when the class(es) are offered.

Financial Advisement

Healing Arts Institute admissions team will review, explain, and assist students with setting up payment plans and payment options. HAI is not eligible to accept financial aid assistance from federal, state, institutional, or private financial aid services on behalf of the student.

Personal Advisement

All Board members can provide consultation with students experiencing personal difficulties. Board members will not provide therapeutic services, but only referrals and recommendations to the students' local resources.

Career Services

Healing Arts Institute does not provide placement services. Healing Arts Institute will make available to students a list of institutions, agencies, and other venues where their services as Clinical Sexologists may be of value. Healing Arts Institute will also assist students with developing a marketing niche for their individual specialties. Records of initial employment of all graduates shall be maintained. Exceptions to this requirement shall be made for those graduates who attend the institution on a student visa or other temporary immigration status and who do not seek employment in this country.

Retention Improvement Plans

Healing Arts Institute will report its retention rate annually as defined by the Commission.

Facilities

The physical location of the classroom is 2185 NW 19th St, Fort Lauderdale, FL 33311. It is in an office building and set up with tables and chairs to accommodate up to 12 students. The facility has two bathrooms in the suite, and two additional bathrooms located in the hall. In total the facility has a total of 1,700 feet squared.

The administrative facility office is at 2185 NW 19th St, Fort Lauderdale, FL 33311. The administrative assistant works from the location, and all class preparation and resource materials are on-site. Facility office is also used as the mailing address.

Students with Disabilities

Healing Arts Institute complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. No qualified individual with a disability shall be excluded from participation in or be denied the benefits of the services, programs, or activities of the institution, or be subjected to discrimination by reasons of his or her disability. Student requests for accommodation will be considered on an individual basis in accordance with the Institute's procedures.

Library

At the time of enrollment all students will be given a membership to LIRN (Library and Information Resources Network). Students will have off and on campus access to millions of journals, magazines, newspaper articles, e-books, podcasts, audio, and video resources to support their academic studies.

Our extensive LIRN library is facilitated by our librarian Ms. Stacy Allsop. Stacy comes to us with over 17 years' of expertise and experience, holding a Master of Library Science and a Master of Information Science. Stacy provides each learner with the individual guidance and research strategies to be successful in their learning and research experience at Healing Arts. Stacy also serves as the liaison for access and training of Nova's Alvin Sherman Library to which our learners are granted access.

Students are trained on systems and encouraged to make use of Healing Art's relationship with Nova Southeastern University, to use the online and on-campus public functions of the Alvin Sherman Library. Student will have limited access to the Alvin Sherman Library electronic resources from the computer lab on location at the Healing Arts campus and full access to all electronic and paper resources of the Alvin Sherman Library on the physical premises of the library at Nova Southeastern University's Davie campus.

Program Acknowledgement and Signature Page &
Program Payment Plan

This agreement constitutes a binding contract between the student and Healing Arts Institute.

Program _____.

All students are responsible for the fees as specified in the catalog. Below you will find a sample of a payment plan. Each payment plan is designed with the student and the Office of Admissions to reflect each individual student's needs.

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed The dollar amount the credit provided to you or on your behalf.	Total of Payment The amount you will have paid after you have made all payments as scheduled	Total Sales Price The total cost of your purchase on credit including your down payment of
YOUR PAYMENT SCHEDULE WILL BE:				
Number of Payments	Amount of each payment	When payments are due		
		Beginning on____/____/_____ and on the same day each month		

All prices for program are printed herein. There are no carrying charges or interest charges connected or charged with any of these programs. Contracts are not sold to a third party at any time. Cost of class is included in the price for the goods and services.

GROUNDS FOR TERMINATION

I agree to comply with the rules and policies put in place. I understand that the Healing Arts Institute shall have the right to terminate this contract and my enrollment at any time for violation of rules and policies as outlined in the catalog. I understand that the institution reserves the right to modify the rules and regulations, and that I will be advised of all modifications.

EMPLOYMENT DISCLAIMER

Healing Arts Institute does not guarantee employment, job placement, salary level, licensure, certification, or career advancement upon graduation or completion of any program.

GRADUATION REQUIREMENTS

I understand that in order to graduate from the program and to receive a diploma, I must successfully complete the required number of scheduled clock hours, pass all written and practical examination with a 80% average, and satisfy all financial obligations to Healing Arts Institute as specified in the catalog and on the Student Enrollment Agreement.

ACKNOWLEDGEMENT

Program Start Date: _____. Anticipated Program Completion Date: _____.

This contract contains the entire agreement between Healing Arts Institute and me, and no further modification or representation except as herein expressed in writing will be recognized.

> ***Notice to prospective students: do not sign this contract before you have read it or if it contains any blank spaces. All signers have received and read a copy of the binding document and catalog**.

Statement and Attestation of Receipt and Understanding of the Binding Document and Catalog.

I, (Print student name) _____

I have been given the opportunity to ask questions about this document. My questions have been clearly answered to my understanding.

I do hereby state and attest that I have received a copy of the binding document and catalog. I have read and fully understand all items in this Enrollment Agreement.

_____

Student Signature Date

_____

Parent/Guardian signature required if student is under 18 years of age. Date

Institution acceptance date and signature

_____

Healing Arts Institute Official (Print) Date

Healing Arts Institute Official (Signature) Date